

NOVA IRON AND STEEL LIMITED

Procedure for the issue of Duplicate Share Certificates

1. The shareholder demanding a duplicate share certificate in lieu of original thereof which is being lost or completely destroyed, shall make an application for the issue of the duplicate share certificate in writing.

2. The applicant shall furnish an indemnity bond in favour of the Company on a stamp paper bearing the stamp duty as prescribed under Indian Stamp Act, indemnifying the Company against all payments the Company may make or losses, damages or costs the Company may incur due to a second claim if any arises out of the original certificate issued by the Company.

3. Paper cutting of the advertisement in one or two Regional dailies, in which the Shareholder claiming duplicate share certificate had advertised, at least once about the loss of share certificate, and his intention to make an application for the issue of duplicate share certificate, if the face value of shares lost amounts to Rs. 1,000 or more.

For Nova Iron and Steel Limited

Sd/-

Dheeraj Kumar

Company Secretary